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Regular Meeting Agenda
October 7, 2014
6:30 p.m.

10/3/2014 1:37:24 PM

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Public Comments
5. Mayor's Report
 - a. Motion to approve Coastal Marine Contractors as the lowest and best bidder for the project to repair the Garfield Ladner Memorial Pier and to authorize Mayor to execute contract and notice to proceed upon City Attorney's review. and
 - b. Motion to authorize City Attorney to complete documents with Samuel Longiotti for donation of the Movie Theater Road, and for the City to accept donation of said road.
6. Attorney's Comments
7. Aldermen's Comments
8. Motion to approve the Minutes of the Special Meeting September 11, 2014 and the Regular Meeting of September 17, 2014 as submitted.
9. Motion to approve the RSVP Claims as submitted.
10. Motion to approve a contract with Artist, Elizabeth Veglia to provide the Mosaic Mural at City Hall. Total cost shall be \$18,000, of which \$4,500 is a grant provided through MS. Arts Commission. First installment of \$4,500.00 is on Current Docket.
11. Motion to adopt and approve the FY September 30, 2013 Audit as presented by Wright, Ward, Hatten and Guel. Ms. Jennifer Bell, CPA. will be present to discuss.
12. Motion to approve the Docket of Claims dated October 7, 2014 as submitted.
13. **Janice and David Sauer appeared before the commission** with a request for a conditional use in order to construct an accessory structure larger than the allowed five hundred square feet. They are also requesting a variance that would allow them to exceed the maximum allowable fifteen feet since this property is located in a V-Zone. This property is located at 121 Oak Boulevard. Legal description: Block 2 lots 8, 9 & N. ½ of 7, Waveland Beach Subdivision, City of Waveland, Hancock County, Mississippi.

Jay Fountain moved, seconded by Clarence Harris to recommend that the Board of Mayor and Aldermen approve the request provided that the accessory structure be used for storage only.
14. **Martha Parson appeared before the commission** with a request for a variance that will allow the frontage of the building to be less than 50% of the minimum frontage build out and a variance from the maximum front yard setback. This property is located at 224 Terrace Avenue and is located in CO-1 Coleman Limited District. Legal description: Block 3 lots 17-20, Waveland Terrace Subdivision, City of Waveland, Hancock County, Mississippi. Chairman Roger Estopinal said that prior to the meeting, he spoke to City Attorney, Gary Yarborough. Mr. Yarborough said that the City will soon begin the process of re-zoning the Coleman Avenue District.

Chairman Roger Estopinal called for a motion on the request. Commissioner Mike Kopke moved, seconded by Jay Fountain to recommend that the Board of Mayor and Aldermen approve the request as submitted.
15. Motion to discuss &/or approve the Mediacom Franchise Agreement as submitted by Ms. Carrie Boggs with Mediacom.
16. Motion to approve the contract renewal between Mr. Bill LaPrime d/b/a Wild Bill's Diner and the City of Waveland for the period of 1 year (10/4/14 to 10/3/15) at the Business Center, Units B1, B2, B3 & B4; rent to remain the same.

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17. Motion to approve Contract with Burns Cooley Dennis, Inc. Geotechnical and Materials Engineering Consultants in the amount of \$3,600.00 to conduct soil borings necessary to receive the CSX permit for the Citywide Drainage Infrastructure Project.
18. Motion to approve Substantial Completion Certificate, including required signature, related to the Citywide Paving Project by Huey Stockstill, Inc.
19. Motion to approve the Closeout Documents, and authorize the Mayor's signature thereon, for the Waveland Beach Facility (Veterans Memorial Project) as follows: (Items a-h)
 - a. Substantial completion Certificate.
 - b. Final Payment Application and Certificate Signature page.
 - c. Contract Completion Certificate.
 - d. Recommendation for Final Acceptance of Contract.
 - e. Final Completion Inspection Report.
 - f. Final Waiver of Lien.
 - g. Consent of Surety to Final Payment.
 - h. Change Order No. 1 (Summary Change Order).
20. Motion to approve the following invoices submitted by various contractors and vendors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant source, as listed (Items a-h):
 - a. Invoice 213-016-19 from Compton Engineering in the amount of \$4,100.00- Beach Facility Improvements Project (Veterans Memorial).
 - b. Invoice 213-061-15 from Compton Engineering in the amount of \$4,750.00 – Citywide Overlay and Paving Project.
 - c. Invoice No. 0075332 from Pickering Engineering in the amount of \$3,435.50 – Citywide Drainage Project.
 - d. Payment Request No. 2 from Hensley R. Lee Contracting, Inc. in the amount of \$61,725.30 – Water System Extension - Annexed Area Master Meter Connection Project.
 - e. Payment Request No. 8 from Hensley R. Lee Contracting, Inc. in the amount of \$70,961.20 - Jeff Davis/Gulfside Sewer Improvements and Paving Project (all E. Jeff Davis).
 - f. Invoice No. X16128301 from AMEC Environment & Infrastructure, Inc. in the amount \$2,136.45, HMGP Drainage Improvement Project.
 - g. Invoice No. X16128313 from AMEC Environment & Infrastructure, Inc. in the amount of \$3,650.07, HMGP Acquisition Project. (On Current Docket)
 - h. Invoice No. X17328994 from AMEC Environment & Infrastructure, Inc. in the amount of \$11,366.48, HMGP Acquisition Project. (On Current Docket)
21. Motion to approve the following new hires pending passage of drug test, as listed (Items a&b):
 - a. Mr. Colin Ladner as the Animal Control Officer at a rate of \$10.00 per hour, as recommended by Police Chief David Allen.
 - b. Mr. Lorenzo Lewis as a part-time Firefighter at a rate of \$9.00 per hour, as recommended by Fire Chief Mike Smith.
22. Motion to approve Rachel Cullen to sign Purchase Requisitions and Orders related to her position as Purchasing Agent.
23. Motion to approve Officers Eddie Hursey and Erik Castro as Deputy Court Clerks. This authorizes them to sign each other's affidavits and tickets; they do not collect fines.
24. Motion to approve the Annual Municipal Compliance Questionnaire for the Fiscal Year Ending September 30, 2014.
25. Spread on the minutes the contract with Kappa Development & General Contracting, Inc. regarding the Citywide Drainage Improvements Project. City Attorney to provide contract as corrected.
26. Motion to surplus one (1) 1976 Pierce Fire Engine, Serial #1284514930. This fire engine was donated to the City of Waveland Fire Department after Hurricane Katrina from the Patterson Fire Department.
27. Motion to approve Interlocal Agreement (provided by City Attorney) with Patterson Fire Rescue in Patterson, New York to sell one (1) surplus Fire Engine (1976 Pierce Fire Engine, Serial

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#1284514930) for the sum of \$1.00. The Fire Department in Patterson will be responsible to transport the fire engine back to Patterson, New York.

28. Motion to reschedule the following regular Board meetings due to upcoming Municipal Elections, as listed (Items a&b):
 - a. Regular Meeting of Tuesday, November 4, 2014 to Monday November 3, 2014.
 - b. Regular Meeting of Tuesday, December 2, 2014 to Thursday, December 4, 2014.
29. Spread on the minutes the following, as listed (Items a-f):
 - a. The executed contract with Gulf Coast Custom Homes for construction of the stage roof at the MLK (Herlihy) Park.
 - b. Alderman Shane Lafontaine's certificate for graduating as Basic Certified Municipal Official through MML. Graduation ceremony to be held in Hattiesburg November 6, 2014.
 - c. Oath of Office taken by Mrs. Linda K. Elias as Deputy Registrar of Voters.
 - d. Ms. Rhonda Cummings completion of the University of Mississippi Law Center Municipal Court Clerk Seminar, October 10-12, 2014.
 - e. Gulf Coast Underground, LLC is a sole source supplier and is the only certified applicator of the Spectra Shield Liner System for the States of Louisiana, Mississippi, Alabama and Florida for lining manholes.
 - f. The re-appointment of Mr. Mike Kopke as the City of Waveland's representative to the Hancock County Tourism Development Bureau.
30. Motion to consider Executive Session to prompt a closed discussion regarding personnel issues, Police Department.
31. Motion to enter Executive Session regarding personnel issues, Police Department.
32. Motion to exit Executive Session with no action taken.
33. Motion to Adjourn